

# Naomi Eu-jin Shadix

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## Education

•Savannah College of Art and Design; Savannah, Georgia; On-line Campus

2008-2010

Bachelor of Arts

Visual Communication/Concentration: Graphic Design

GPA: 3.8/4.0

•The University of Alabama; Tuscaloosa, Alabama

1998-2003

Bachelor of Science

Apparel and Textiles/Concentration: Apparel Design

Minor: Italian

GPA: 3.2/4.0

## Experience

*Relevant*

•Freelance

Current

Create original t-shirt designs for designated clients via Campus Collection.

•Pro Bono

January-March 2010

Created collateral pieces and marketing studies for the Southeast Georgia & Coastal South Carolina American Diabetes Association's 2011 Kiss-a-Pig Campaign.

*Other*

•Campus Collection

Office Assistant

May 2010 - Current

Assist buyer with ordering of blank pieces for screen print, develop professional relationships with wholesale vendors, assist with color selection of blank merchandise for maximum design compatibility, write copy and select images for advertising, assist writing contracts for clients, assist clients in placing orders for merchandise, enter sales orders

•The University of Alabama, Gorgas Library; Tuscaloosa, Alabama

*Library Assistant I, Reserves Coordinator* July 2005 - Current

Scan and upload articles as submitted by professors in the areas of Arts and Sciences and various other departments by processing them through Kodak Capture software, Voyager Cataloging software, and Voyager Circulation software, process articles for return, assist patrons in all aspects of Course Reserves, man circulation desk for designated amount of time weekly, assist patrons with general questions regarding circulation and reference, serve on committees as appointed.

*Student Assistant, Reserve*

January 2005-May 2005

Assisted Library Associate in Reserves and Current Periodicals with processing articles for return, processed current periodicals for theft prevention, shelved new periodicals, received current newspapers, archived dated newspapers, assisted patrons with locating current periodicals.

*Student Assistant, Circulation*

August 2001-May 2003

Assisted Library Assistants and Associates with various circulation duties, assisted patrons with various circulation inquiries, returned items to their designated space within the Library of Congress system, assisted supervisor with labeling and mapping the stacks on various floors, data entry, assisted in the annexing of rarely circulating items, checked items out to patrons, and received them back into the Voyager system, assisted patrons in locating items in the stacks.

•Finlay Fine Jewelry; Tuscaloosa, Alabama

*Sales Associate, Full Time*

July 2003-October 2004

Assisted customers in selecting and purchasing merchandise, received shipments, performed financial transactions, maintained merchandise inventory – daily and annually, performed administrative duties such as e-mailing and conference calls, assisted the department manager in selecting applicants for interviews.

## Professional Development

•The Italian Club, The University of Alabama 2003

*Secretary*

•Diversity Training, Athens State University, College of Education Faculty Meeting 2006

*Compensated Speaker*

## Languages

•Proficient in Italian

## Computer Skills

•Microsoft Office: Word, PowerPoint, Excel; Voyager Circulation/Cataloging; Internet; E-mail; Scanning (Kodak i250); Adobe CS3: Photoshop, Illustrator, InDesign, Dreamweaver